

BCEA
Directors Meeting
Zoom Virtual Meeting
April 16, 2024

MEETING MINUTES

Attendance: Julie Johannson, Debbie Dorosh, Ian MacLean, Jan Mills, Bob Mason, Maeve Drew, Carol McDonald, Kathleen Weare, Sara Sellmer, Brandy Saunders, Sarah McKenzie, Nicole Kovacik, Melissa Reimche, Lynda Ramsay.

Absent: Katy Ostberg

Recording Secretary: Jan Mills

Meeting called to order @ 7:05pm by Julie Johannson, President

Agenda: agenda circulated by email. Additions to agenda: Business Arising – package for organizers, membership review, gaming application, and budget & quick books.

MOTION: to accept Agenda with additions. Kathleen Weare/Maeve Drew, carried.

Minutes: minutes of March 1-3, 2024 meeting circulated by email. Errors or omission, none

MOTION: to accept Minutes of March 1-3, 2024 as circulated. Maeve Drew/Sarah McKenzie, carried.

Business Arising from Minutes:

→ **Strategic Plan Review** – overview of where we are at with the Strat plan. Jan circulated the document and the EC document to compare to and look at for format purposes. Read through the document and email any feedback to Julie. We have the option of adding more words but we are happy with where we landed so far with our document. Do you see this as where we are going? All perspectives welcome, let me know if you have any questions/concerns. We'd like to get the formatted document out by the end of May. Perhaps Nicole can help us with formatting into a document similar to the EC document that we shared today by email.

Clothing – where are we at with clothing orders? Maeve is collecting names – jackets, vest, sun shirts. Jackets & vests have been selected. Nicole is going to dig into sun shirts to select a shirt. Shirts will be logo'd down the sleeve. Jackets & vests will be embroidered. ETA – June for clothing.

→ **Director Bio and Picture for Website** – adding a bio and picture to the website will be part of communication with the membership. Lets work towards writing a brief bio (not huge & related to eventing) and a picture. Highlight in the next newsletter. Getting to know the directors on a more personal level. Pictures and bio's sent to Jan. Jan will work with Carol on organizing these for the website.

→ **Package for Organizers** – we discussed in March creating a helpful supporting package for organizers. (forms, fence building designs, schematics, guidelines, budget template, waiver template, contacts for questions, etc). Who can take this on? We are thinking it would be nice to have this ready for next year. Organizers committee will work on this. Discussion around jump drawings, where to obtain these. Lynda will connect with Dillon to see how he could help us. Glen may have designs for us. Carol will look into cost. Lets get this put together in the fall.

Membership review – we need to think about this for the fall. Do we want other memberships? Keep this on our radar so we don't lose sight of this throughout the year. If we move to Horse Reg next year we

want to be organized for a seamless transition. Membership rate changes need to go to the membership for approval - this will be done at our 2024 AGM. Carol has been in touch with Horse Reg for a quote. They need more detailed info to create the quote from. We also need to check our By-Laws to be sure they align with our new Strat Plan. By-law changes will need to be done through the AGM.

Gaming application – applications due May 30th. Do we want to make an application? Yes, Jan & Julie will do the application this year. We need to check into the last letter we received from BC Gaming in 2019 related to our cash on hand. Check into applying retro-actively for functions that have already happened.

Lynda applied for 2 grants through HCBC – 1 was an equipment grant for building derby type portable fences. The second was for the EC official's clinic in August at CV, \$7500 through HCBC. Notification will come by the end of May. EC said they have excess funds from last year and will consider awarding for education – the applications go through HCBC. Lynda & Julie will dig into this for clarity on the funding and how to apply for it.

Budget & Quick Books, Ian – quick books is approximately \$50/month. Ian would like to start it for the next fiscal year. Budget is adjusting, at our next meeting Ian will give a sense of where we are at.

Do we want to change our year end to December 31st? Is it the thought of the board to change it? More discussion to take place around this. If we changed our year end then we could have a virtual AGM at the appropriate time and a symposium in November with the awards banquet. Lots to consider and we can take time to look at this.

Correspondence – none

Committee Reports – updates – Officials clinic last weekend with Dillon. Participants will get Provincial recognition for design from the clinic. It counts for updating & maintenance for TD's & course designers. Unfortunately, this info wasn't shared ahead of time. More people would have attended if it was known what it would count for.

Education – can we off private or demo lessons? What are the optics? What does the group think? All riders should be in the appropriate group lesson. We aren't offering privates or demos. The design of the clinic is group format. Not time in the schedule for demos or privates. Clinic is now at 102 entries. Johvale has 130 paddocks. Still struggling with the food truck – Deb is working on it.

MREC – 150 riders a couple of weeks ago at the MREC show, it went really well. The most entries in 15 years!

New Business:

Summer Games, Lynda – there seems to be planning issues around the equestrian portion of Summer Games. Hiring officials – Lee asked who is to do this? Issues with costs and budget for all of equestrian. Julie will connect with Lee about where things are currently at. Lee is trying to make it work but MREC can't do this for free or run at a loss. There are shortfalls in the budget and there's been poor communication with the sport chairs. We will keep you in the loop of what happens.

Next meeting date: Tuesday, June 11, 2024 at 7pm by zoom.

Adjournment:

MOTION: to adjourn meeting. Maeve Drew/Carol McDonald, carried.

Meeting adjourned 8:50pm.