

**BCEA**  
**Directors Meeting**  
**Zoom Virtual Meeting**  
**April 5, 2023**

**MEETING MINUTES**

**Attendance:** Julie Johannson, Debbie Dorosh, Ian MacLean, Jan Mills, Maeve Drew, Carol McDonald, Kathleen Weare, Sara Sellmer, Brandy Saunders, Katy Ostberg, Sarah McKenzie, Nicole Kovacik, Sue Kovacik, Lynda Ramsay.

Absent: Bob Mason

Recording Secretary: Jan Mills

Meeting called to order @ 7:05pm by Julie Johannson, President

**Agenda:** agenda circulated by email. Addition to Agenda under Business arising: Banking update, Ian MacLean.

*MOTION: to accept the Agenda with addition. Carol McDonald/Lynda Ramsay, carried.*

**Minutes:** minutes of February 22, 2023 meeting circulated by email. Errors or omission, none

*MOTION: to accept Minutes of Feb 22, 2023 as circulated. Sarah McKenzie/Kathleen Weare, carried.*

**Business Arising from Minutes:**

- **Julie – Board questions** - Julie reached out to all directors for feedback regarding the function of the BOD and heard back from most. Most feel they are in the correct role. Would like some more committee engagement. Julie would like to create policies for the directors and is looking into this. Code of Conduct, Inclusivity Policy, Privacy Policy, Strategic Plan. Does anyone have other ideas or thoughts? Carol talked about workshop opportunities. Board education is supported through the volunteer grant we received recently from ViaSport. Lynda & Carol are reaching out to organizers for ideas of how to draw in volunteers and support them. Volunteer appreciation, celebrate them at the awards banquet perhaps including the hotel room and dinner. Education of volunteers prior to a competition. How will organizers have access to the funds? We could create a form for organizers to fill out. We need a clear paper trail of how the funds were used.
  - Organizers committee – add Ian MacLean to the committee  
For clinics that are already planned we can offer to pay some of the expenses within the Sport Grant. We can pay for a clinician (travel & accommodation). This can make the difference if the clinic happens or not.
  - The expansion committee will work on this, how to distribute the money to organizers. We will need a report following to sum up how the funding supported them. We need to show the province that the funding we shared through the province. We need to have input from each clinic about how it impacted the community. Kathleen held a clinic of 25 riders, Sara Sellmer coached. Lots of people that haven't done too much, western riders that tried out jumping. It was an amazing clinic, very well received and lots of people watching. Really good energy. There was a waitlist for the clinic, very successful. Castlegar, Cranbrook, Invermere, Creston etc. Kathleen will submit a report on this clinic with snippets of what participants said.  
Maeve also held a clinic last weekend and will write a report.

Katy is holding a derby. There is no body of eventers in the north. Katy & Bonnie Kennedy are organizing. Katy is thinking of logo'd hoodies with BCEA as prizes. Not sure if enough interested in a jump building clinic in the north. Katy would like to see a bank built, this would be a great addition. Julie asks, is there anything the BCEA board can do to support the application to the city? Yes, a letter of support from BCEA focusing on the sport of eventing. Brandy suggests offering a discount for those that are BCEA members. Are there pamphlets for the rider packages? Carol suggests a business card with a QR code that takes you directly to the website. Maybe when Lynda is up north she could hold an info session? Is there a banner available? Ian will price out banners. Rectangle 2.5 x 8.

- Update on Provincial rules – Lynda – spent a lot of time putting it together and sent off to HCBC. They have come back with changes they'd like to make. We've assessed the suggestions and gone back to them. We want it to align with our sport & grassroots. The set of rules is really important. We are waiting for sanctioning. They didn't want to go with grown poles, don't want to have that as part of the rules although it can still be sanctioned. They want rules to start at x poles. Still a bit more work to be done before the rules are complete. We named the levels, HCBC didn't agree with the names. The ideas they sent back didn't align with our thoughts. Speeds, distances & dimensions they are fine with. Lynda has asked for another meeting to discuss the rules and provide clarity on why we want certain things in our rules.
- New banking – Ian – are all signing officers completed with Envision? If there are any issues let Ian know. Brandy will go to a branch in Kelowna.

#### Correspondence – none

#### Committee Reports –

Education Clinic update – up to 103 entries now so almost at the max of 105. This filled within 16 days of opening. There will be a code of conduct created for the clinic.

Sponsorship committee – had a good meeting to set up a system of sponsorship. Kathleen will send this out to the BOD for input. With input the committee can build on this.

Adult rider committee – Sara – suggested to have an adult rider social at the Education clinic in May. Perhaps Friday night, Deb & Sara will discuss.


AGM committee – Jan – Harrison is booked for November 2023. Committee is working on plans.

Organizers committee – Carol – MREC is for sale. It is in the ALR and named as an Equestrian Sport Facility so it will continue on as a riding facility.

YR committee – Maeve – hasn't heard anything from Fleur re NAYC date & location. We have 3 riders that have applied.

#### New Business –

- Dry bags – can we make a plan to get them from Ali. Debbie will pick them up at the spring clinic.
- Island 22 update – Bob – board meeting 3 weeks ago. It was decided that they would go over the riding ring with a packer. They are holding a derby and entries have come in well.
- EC & PHTA – Julie – looking for a memorandum of understanding of how the groups will work together. We would like an agreement and have gone back asking for this. There has been discussion on aspects of the agreement. We want the agreement to reflect our responsibility of grassroots in the province. Still working on defining roles and responsibilities.

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- Checking for coach status at events – how will this physically be done? Who’s responsibility is it to check? We aren’t sure....Lynda will check on this. If the rider is under 18 yrs they must have a coach named on their entry form. If over 18 they can self-coach. Named coaches must have current coach status. The organizer can be fined.
  - Liability Waiver – discussion on this subject.

**Next meeting date:** Wednesday, June 21, 2023 at 7pm by zoom.

**Adjournment:**

*MOTION: to adjourn meeting. Maeve Conroy-Drew/Sara Sellmer, carried.*

Meeting adjourned 8:50pm.