

HORSE TRIALS BC
Directors Meeting Post-AGM
Harrison Hot Springs Hotel
November 17, 2019

MEETING MINUTES

Attendance: Julie Johannson, Jan Mills, Diana Jamison, Debbie Dorosh, Maeve Drew, Shaye Kozak, Ron Trickett, Brandy Saunders, Sue Kovacik, Ali Holmes-Smith, Carol McDonald, Sabrina Glaser, Sarah McKenzie & Lynda Ramsay.

Absent: TJ Drake

Recording Secretary: Jan Mills

Meeting called to order @ 8:40 by Julie Johannson, President

Welcome to new Directors – Lynda Ramsay

Agenda – additions to agenda under new business

- Concussion Protocol – Entry Form

MOTION: to accept the agenda with addition. Maeve Drew/Shaye Kozak, carried.

Election of Officers – President – Julie accepted by acclimation into 2 yr term in 2018

- Vice President – Debbie nominated 1 yr term
- Treasurer – Diana nominated 1 yr term
- Secretary – Jan nominated 1 yr term

MOTION: the current executive be accepted by acclimation as stated above. Ron Trickett/Ali Holmes-Smith, carried.

MOTION: to review the term of President in the HTBC by laws. Ali Homes-Smith/Maeve Drew, carried.

Carol will look at the by-laws and the discussion is tabled to the January agenda.

Committees – committee chair is the first name listed & underlined

Board discussion around committee members not being HTBC members. Should all non board committee members be HTBC members? Should we look at reducing the Associate membership rate and ask that all committee members be Associate members? Also we need to look at awarding a couple of new Lifetime members. Discussion then turned to increasing our membership and attendance at our AGM. Change the format of the AGM for next year. AGM attendance #'s – 2013/40, 2014/36, 2015/32, 2016/32, 2017/39, 2018/38, 2019/29. Tabled to the January meeting to continue discussion on AGM 2020.

Adult Rider Program – Ali, Julie (treasurer), Shaye, Debbie, Brandy, Maeve, Sarah, Lynda

(non board) Sue Smith, Sharron Piazza

AGM Committee - Jan, Julie, Diana, Sue K

Championships, Teams & Awards - Ron, Shaye, Sue K, Ali, Carol

(non board) Barb Trickett

Education – Debbie, Shaye, Maeve, Brandy, Jan, Ali, TJ, Sabrina, Sarah, Lynda

(non board) Margo (treasurer) Sarah Bradley, Jamie Kidston,

Sue Smith, Sara Sellmer & Leahona Rowland

Officials - sub committee of Education (all Education Committee Members)

Funding & Enhancement – Ron, Diana, Debbie, Lynda, Maeve

(non board) Margo, Len Kirby

HCBC - Julie, Diana - alternates, Sue, Maeve

High Performance - Sarah/Shaye, Sabrina, Ali, Maeve, Carol, Lynda, Debbie, TJ

(non board) Jamie Kidston, Kiyomi Huscroft (Athlete Assistance & HP combined 2019)

Media & Website - TJ/Jan, Julie, Sara, Brandy, Sabrina, Carol, Ali

(non board) Sue Smith & Marilyn Gregory

Membership - Diana, Ron, Carol

(non board) Marilyn Gregory

Membership Liaison - All board members

Nominations - Shaye & all board members

Omnibus Coordinator - Carol, Ron

Organizers - Ron, Debbie, Brandy, Ali, Jan, Carol, Lynda

(non board) Len Kirby

Safety & Rules - Sabrina, Julie, Ron, Carol, Sarah, Lynda

(non board) Jamie Kidston, Nick Holmes-Smith, Len Kirby

Scholarship - Shaye, Ron, Maeve, Julie, Carol

Selection - Julie/Shaye, Debbie, Diana, Ron

(non board) Jamie Kidston

Young Riders - Brandy, Jan (treasurer), Ali, Sue, Julie, TJ, Sabrina, Sarah

(non board) Tina Mason, Sara Sellmer, Nicole Kovacik

Coach Leader - Maeve Drew

—————> Jan to update the committee list and forward to all members.

New Business –

- **AGM Date for 2020** – Nov 12-15, 2020 (Nov 11th is not a long weekend next year). Issues this year – poor coffee service at banquet, not enough dessert (how does Harrison gage their # of pieces - perhaps they could cut the pieces smaller or increase the amount - perhaps only put out 2/3 then replenish with final 1/3). Adding 2 extra tables when they set up the banquet worked well. Everyone found seating without the last minute flurry of bringing in another table. Very chilly in the meeting and banquet room and really terrible wifi. Jan and Diana will bring our concerns to Harrison. Can the HTBC special room rate cut off be any later? By the time the awards are tabulated it's too late for people to book a room under the discounted rate. Conversation tabled to January meeting.

MOTION: AGM/Banquet/Awards be held November 12-15, 2020 at Harrison. Carol McDonald/Sarah McKenzie carried.

- **HTBC Clothing** – table this until we have our name rebrand and adjusted logo completed. Maeve will bring catalogues to January meeting.
 - **Website** – tabled
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- **Directors List** – updates to list. Jan will circulate.

- **Banking** – Diana – will look into a banking package to include etransfers at no fee. Signing authorities tabled to January meeting

– signing authorities from Nov 2018 to be looked at in January 2020:

HTBC Corporate Signatures & Signing Authorities: Diana Jamison, Maeve Drew & Debbie Dorosh

HTBC Financial Contract Authorities: Julie Johannson, Debbie Dorosh, Diana Jamison, Jan Mills

Education: Margo Kozak, Maeve Drew, Jan Mills, Debbie Dorosh & Diana Jamison.

Adult Rider: Julie Johannson, Sara Sellmer, Brandy Saunders & Diana Jamison

Young Rider & Gaming: Jan Mills, Brandy Saunders, Maeve Drew, Debbie Dorosh & Diana Jamison

January 2020 Directors Meeting, when & where – January 10-12, 2020 Diana has offered to set up the January directors meeting at the Coast Hotel in Chilliwack, it is available. Diana will book rooms - directors to share rooms. Education committee to meet Friday evening. Tentatively Saturday morning to be more committee meetings then director meeting on Saturday afternoon and Sunday morning. Committees to coordinate meeting times with Jan.

→ Everyone to confirm attendance with Jan. Diana needs info by November 25th.

Adjourn -

MOTION: to adjourn meeting. Ron Trickett/Shaye Kozak, carried.

Meeting adjourned 12:40 pm.