

**HORSE TRIALS BC**  
**Directors Meeting – Abbotsford BC**  
**January 12 – 13, 2019**

**MEETING MINUTES**

**Attendance:** Julie Johannson, Diana Jamison, Jan Mills, Debbie Dorosh, Ron Trickett, Sabrina Glaser, Sue Kovacik, Maeve Drew, Sarah McKenzie, TJ Drake, Brandy Saunders, Carol McDonald & Ali Holmes-Smith.  
 Absent: Sara Sellmer, Shaye Kozak

Recording Secretary: Jan Mills  
 Meeting called to order @ 1:45pm by Julie Johannson, President

**Agenda:** no additions.

*MOTION: to accept the agenda as circulated. Maeve Drew/Sarah McKenzie, carried.*

**Minutes:** minutes of Pre-AGM & Post-AGM November 2018 meetings circulated.

*MOTION: to accept minutes as circulated. TJ Drake/Carol McDonald, carried.*

**Business Arising from Nov 2018 Meeting Minutes:**

- **Award winners posted on website** – Jan has posted the awards night pamphlet on the website.
- **Website, review & suggestions for committee** – discussion around updates on the website. Committee chairs to check the website and email the website committee what needs to be removed and posted. Website committee will look further into the option of creating a new website and moving from the Joomla platform. Jan has talked to Ian who recommends Word Press.
- **Membership Toolkit** – Carol has created this and it's ready to be added to the website. Jan will get this posted.
- **Schedule confirmation** – Island22 April event is confirmed. Johvale is not yet confirmed but will be left on the schedule as unconfirmed until Ron hears back from Heather in the next couple of weeks. Heather is working on the purchase of more x-country jumps.
- **Horse Trial BC Clothing for 2018** – Maeve has a medium grey vest if a director wants to buy. Year of the Volunteer t-shirts. Maeve has a price of \$4.75 each based on 400. On back of t-shirt #goeventingbc and [www.horsetrialsbc.com](http://www.horsetrialsbc.com) on front of t-shirt "volunteer". Red t-shirt with white printing. Maple leaf on t-shirt. Ron/Julie to collect numbers from organizers. Maeve will order the shirts.
- **Directors Manual** – the executive has spent time updating the Directors manual. Safety, Rules & Officials Committee – should this committee be altered to remove the Officials portion of this and add as a subcommittee under Education.? Our current role to Officials is to provide education opportunities so it makes sense to move this to the Education committee. Agreement that "Officials" will become a sub committee of Education as the only work done for Officials is education. Athlete Assistance committee – are we awarding funding in the most logical manner? Currently we fund Four\* then three\* and down (had been this way for 10 yrs or more). Four \* and upper level riders are funded nationally so should HTBC alter our funding model to go from one\* up? We are a grassroots body so is our funding more valuable at the one and two\* level? Feeling around the room is that our current funding model best supports our members however there should be more governance in place to support our current funding. Athlete Assistance committee to review their parameters and look at what they'd like budgeted and bring to our February budget meeting. Board recommends funding be based on completion versus entry.  
 Discussion around forming a High Performance Committee within HTBC. Directors are all in agreement and Sarah McKenzie has agreed to be chair of this new committee – members are Ali, Sabrina, Carol, Maeve and Jamie Kidston will be asked as a non board member. This new committee will be added to the updated  
 → Directors Manual. Committee to come up with a directive and mandate and bring back to the board of directors. Directive/mandate to be shared with Jan for adding to the Directors Manual. Committee to look at

what their budget may be to start off and bring to our budget meeting in February. The BOD is here to support should the new committee need help.

**Correspondence: none**

**Budget Discussion** – Diana needs committee budgets by February 13<sup>th</sup> for 2019. Amount of income expected/expenses expected/bottom line. Our cushion has been depleted over the past years so budgets will be looked at closely. Any extra ordinary expenses can be asked for but may not be granted. Budget conference call at the end of February to discuss all the budgets and how the overall budget looks for HTBC. Please be fiscally responsible so we can build our cushion again. Budget meeting to be **Wednesday February 27/19 at 7:30pm**. Avion points will be used at the discretion of the BOD. Reminder to committees to check for alternate funding available [such as Core funding through HCBC]. HTBC membership numbers are down – Julie asks board to look at how to increase our numbers which translates to income. We need to elevate our sport. Discussion around changing our name to Eventing BC or BC Eventing. Ontario has already made this move to Ontario Eventing Association. Board agreement to start looking into the name change. We need to bring attention to our sport... maybe demonstration days? Booth at Mane Event? Julie will talk to HCBC about possibly being part of their booth at Mane Event.

**Committee Reports –**

**Organizers Committee** – the following motion will bring alignment to the document.

*MOTION: HTBC Guideline to Organizers Primary Divisions – Provincial/Local Divisions Document regarding the xc numbers, be changed to say “starter division xc numbers will be blue # on yellow back ground and pre entry division xc numbers will be red # on yellow back ground and pre entry division xc coroplast numbers will have all 4 corners trimmed off. Ron Trickett/Carol McDonald, carried.*

**Funding Committee** – the following motion will bring alignment to the document.

*MOTION: HTBC Organizers Special Funding Guideline Document criteria #1 be reworded to say “the funding committee will consider applications from current HT’s organizers that have run an EC accredited HT’s competition in 4 or more of the past 5 years. Ron Trickett/Jan Mills, carried.*

**Adjournment 5:15pm Meeting to reconvene at 8:30am tomorrow morning.  
Sunday, January 13<sup>th</sup> meeting called to order 8:38am.**

**AGM – Jan** – contract is signed for Harrison next year, East tower for Directors rooms and specific meeting rooms have been requested. 2019 dates are on the website and updates will go up as I get them.

**Champs, Teams & Awards – Ron** – committee work is underway.

**Education** – planning well underway for 2 spring series clinics. Island22 April 13-14 and Johvale April 26-28.

**Safety & Rules** – suggested rule change being submitted re rider falls. 1. After repeat eliminations or falls of rider/horse combo, automatic downgrade 1 level. 2. A rider that falls 3 times in a 12 month period or 2 x consecutively loses qualification from each horse that they fell with. When the committee receives a response from EC they will share with the BOD. The committee is reviving the rider reps.

**Website** – Jan – committee chairs to let Jan know of updates for website. Committee is investigating a new website. Keep the homepages clear and clean, no colors or highlighting.

**Young Riders – Brandy** – age is now changed to 25 yrs to align with the EC U25. NAJYRC is still only to 21 yrs. 2019 registration form is posted. 3 potential riders for NAJYRC this summer. The new Jordan bursary is being worked on. We have an application sketched out already which will be sent to Jordan’s parents for consideration. Brainstorming ideas of how to get more YR’s into the program. Reach out to coaches on the lower mainland etc. Share info of travel over the Coq and competing at Mustang Powder. Ride share for traveling up the Coquihala? Discussion around how to do the year end awards as they’ve been awarded as Young Rider and Senior. Now that the YR age has increased to 25 yrs the year end awards should be adjusted to account for the age overlap.

*MOTION: Year End Awards be changed to Junior & Senior from Young Rider & Senior to avoid the age overlap. Ali Holmes-Smith/TJ Drake, carried.*

Discussion around separate year end ribbons for the YR division, registered YR’s only. Committee will discuss this further and share their thoughts with the Champs, Teams & Awards Committee.

**Adult Rider** – camp is July 5-7. Registration form will be ready by Feb, Sara is working on this.

### **New Business**

- **Omnibus – online review** – Carol said the submission went well to EC, BC was the first to submit. EC handled the transition to online quickly and BC is online now. It appears the Omnibus online is working really well. Changes can be made during the year which is great.
- **Volunteer Form (submitted by Darcie Kerkoven)** – brainstorming ways to get volunteers at events. Can they be enticed by reduced entry etc. Sounds like an organizer decision...not a board decision. Julie will get back to Darcie thanking her for the idea but this is something for the organizers not the board. Her suggestion sparked lots of lively conversation. Organizers can contact HTBC prior to their event and we will post on FB a message asking for volunteers to assist at the event. Suggested a “volunteer tool kit” be created as a resource for the organizers to look at. Carol will look at this for the website and to be circulated to organizers. PA systems are also an advantage to bringing in volunteers on site. T-shirts for volunteer of the year – maybe create a tag to go on each t-shirt – an appreciation note to be pinned on each t-shirt. Julie to look into this. Lots of great discussion around our volunteers and volunteering. Year of the Volunteer – celebrate and recognize our volunteers. Maybe awards at the AGM recognizing volunteers.
- **BC Summer Games** – next steps – technical package to be crafted for HCBC for approval by the Summer Games people, entry level for eventing. Age is 11 yrs to 18 yrs. First one for eventing is in 2020 at Maple Ridge (same weekend as Rebecca Farms). 2022 will be in Prince George. The level can be adjusted as the years go. To run over 3 days – day 1 dressage with medals, day 2 derby with medals, day 3 show jumping with medals, then an overall award for all 3 days. When the summer games runs in the north we will get a few jumps to the site a year in advance for clinics etc to bring northern riders into the loop. Jumps will be designed by a certified course designer and left as a legacy at the site. There will be a team coach. Run in zones (8 or 9). Hopefully eventing teams from all the different zones. Volunteers will be needed from HTBC. February meeting will give Julie a better idea of the details of how eventing will look in the Summer Games. Julie is looking at qualifications. This is a great opportunity for the young riders to be part of a team competition. BC Summer Games has historically gone under provincial sanctioning. To include eventing they would need to adopt bronze sanctioning so event judges can be involved.

### **Dates for 2019 Meetings by Teleconference –**

**Teleconference Director Budget Meeting - Wednesday Feb 27, 2019 7:30pm**

**Teleconference Director Meeting – May 8, 2019 7:30pm**

**Teleconference Director Meeting – September 18, 2019 7:30pm**

**Harrison Pre AGM Director Meeting – Thursday November 14, 2019 Time TBD**

**Chilliwack Directors Meeting - January 10-12, 2020 Time TBD**

A reminder to all directors that attendance at our Harrison and Chilliwack directors meetings is considered mandatory. There is a responsibility as a director to be in attendance, especially for our face to face meetings. Julie thanks the directors for being here this weekend, a lot of business was completed this weekend and your time is greatly appreciated

*MOTION: to adjourn meeting. Ron Trickett/Maeve Drew, carried.*

**Meeting adjourned 11:38pm**