

BCEA
Directors Meeting
Zoom Virtual Meeting
June 1, 2021

MEETING MINUTES

Revised June 7, 2021

Attendance: Debbie Dorosh, Ian MacLean, Jan Mills, Maeve Drew, Carol McDonald, Kathleen Weare, Ron Trickett, Brandy Saunders, Ali Holmes-Smith, Nicole Kovacik, Sue Kovacik.

Absent: Julie Johannson, Diana Jamison, Lynda Ramsay

Recording Secretary: Jan Mills

Meeting called to order @ 7:09 pm by Debbie Dorosh, Vice-President

Agenda: addition to New Business – Fundraising/Sponsorship, Kathleen Weare

MOTION: to accept agenda as circulated, with addition. Jan Mills/Carol McDonald, carried.

Minutes: minutes of April 21, 2021 circulated.

Corrections to minutes – under Memberships – Non-Competitive Memberships does allow riding, but in clinics only. Under Organizers support - total payout should read \$10 256.

MOTION: to accept Minutes of April 21 as circulated, with above noted corrections. Ron Trickett/Ian MacLean, carried.

Business Arising from Minutes

→ **Website and Logo update: Carol.** Tyler has something from all committees now and has everything in the new website. We need to buy the hosting package with GoDaddy. <BCeventing.ca> Ian will look after this purchase so Tyler can move forward with bringing the website live. Carol to confirm the web address. Tyler will give Carol & Jan some training. Carol & Tyler walked Jan through the new website – it looks great!

COVID Update: Carol watched return to sport webinar through Via Sport (Restart 2.0). Clarified June 15th is when traveling around the province can start and have up to 50 competitors and 50 spectators. July will bring increased group size and number of spectators. Not so prescriptive moving forward - more up to everyone to follow the intent of the guidelines. There are relevant links on Restart 2.0 and questions & answers.

Hopefully 4 events can run – MREC Mrs T, Campbell Valley, Island 22 & MREC Mary Swanson. We need to wait to see how things actually open up relative to the Covid cases moving forward.

Carol still not sure where to order MIM clips from. Jack is finding the cost of lumber very high right now so difficult to do upgrades & repairs.

BC Summer Games – Lynda (not available this evening). Brandy knows that qualifications are available through clinics. Are we in a position to start planning clinics? We need to wait until after June 15th to make plans. Perhaps AR camp July long weekend? Running AR & YR together may be too much. Ian shared his screen showing the ViaSport restart plan.

Financials Update – Ian. Ian shared his screen of the current financial statement. Air Canada has issued a refund for the cancelled Education flight from last summer. A second refund has been applied for. Ian

needs clarification on how the directors pay for their clothing. Maeve will send each director the total of what they owe & directors need to transfers \$ to Ian. Ian has paid out 3 organizers funding so far.

The BCEA RBC General bank account includes money for the general operations of the organization (insurance, website, office etc.), but in addition, some of the money in the account is reserved in buckets called “funds” for certain purposes, such as the Enhancement Fund. Balances for these funds were carried forward from 2020. Some have been added to in 2021, since a portion of each membership fee received is allocated to the Enhancement Fund and the Course Fund. And money has been disbursed from the Enhancement and Course Funds in 2021 for the XC Maintenance and Development.

The issue is that when we look at the fund balances carried forward from 2020, and take into account the increases and decreases in the funds and bank balances this year, there is not enough cash in the bank account to cover the theoretical balances in the funds. The reason for this is that there was no inflow of money from event ride fees in 2020 and much smaller than normal membership fee revenue in 2020 and 2021 – but the ongoing expenses of running the organization had to be met during this period. Thus, the RBC bank balance was drawn down below the level required to meet the fund balances.

→ The Executive will review this issue and propose a way forward to the Board.

Signatory changes have been a difficult arduous process with RBC. Ian is still working on it and is frustrated with the slow process. Perhaps we need to look at other banking options in the future."

MIMS & Frangible – Julie. Table to next meeting.

Len Kirby-Honorary member. Has Len been notified? Ron will talk to Len and let him know.

New Business:

HCBC Update – Julie. Tabled to next meeting

Governance - Julie. Tabled to next meeting

→ **Fundraising/Sponsorship – Kathleen.** Kathleen needs info from previous years, Pre-Covid. # of competitions, membership #'s, # of rides per competition, # of junior and senior rides per competition. Kathleen can put together a numbers package to share with potential sponsors. Suggestions as to where we would advertise our sponsors. Platinum, Silver, Gold & Bronze packages. Carol & Ron will send info to Kathleen. The last 3 year's numbers would be great. Info on previous sponsors would be helpful to Kathleen. Year-end award sponsors etc. Exclusive sponsorship?? All this needs to be worked out dependent on the info.

Nicole Kovacik - everything is running smoothly with Social Media except the Adult Rider FB page still has the old logo on it. Brandy will fix this – Carol to send Brandy the new logo's.

Brandy – Jordan McDonald bursary reminder to be put on FB.

Maeve – the declaration forms for Summer Games are quite in depth. Evaluation form is 4 pages long to be filled out by the clinic coach.

Agreement to hold another meeting after June 15th to discuss where we're at with Restart plans.

Next meeting date: *tentative* until confirmed if this date works for Julie & Lynda

By Zoom Tuesday June 22, 2021 at 7 pm

Adjournment:

Meeting adjourned 8:48pm by Debbie Dorosh

